

# WHITTLESEY TOWN COUNCIL

Minutes of the Full Council meeting held on Thursday 18<sup>th</sup> July 2024 at 6.30pm at Peel House, 8 Queen Street, Whittlesey, PE7 1AY.

**Present:** Cllr Miscandlon, Arman, Bibb, Boden, Gerstner, Laws, Mockett, Nawaz, Sennitt-Clough, Singh-Gill, Wicks, Cllr Dickinson arrived as meeting finished.

**Officer in Attendance:** Sue Piergianni – Town Clerk & RFO

**Recording:** The recording is made as an aide memoir for the Clerk.

## **F100/2024 To receive apologies from absent members and the reason for the apology.**

Cllr Wainwright, Dorling (personal)

## **F101/2024. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda items discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number F118/2024.**

Cllr Laws as portfolio holder for planning at FDC. Should any planning be discussed she will only advise on policy and take no part in discussion or vote.

## **F102/2024. Street Scene Officer Report & CCTV report.**

Members received the report.

## **F103/2024. Police Report**

Cllr Miscandlon was unable to attend, Cllr Mockett requested that a substitute be appointed to attend in the mayor's absence. Cllr Laws volunteered to be the substitute this was agreed unanimously.

## **F104/2024. To confirm and sign the Minutes from the Full Council Meeting on Thursday 20<sup>th</sup> June 2024.**

**Resolved:** The minutes were approved and signed as a true record, noting that Gurninder Singh-Gill was present at the June meeting.

## **F105/2024. Update by Cllr Mockett & Matt Page on Armed Forces Weekend and Bus Fest 2025.**

Cllr Mockett introduced Matt Page who thanked WTC for their support with Armed Forces weekend, advising the event had raised over 5.5k for charity (the church sorted out the donations between Local Royal British Legion, Army Cadets, SSAFA, Scotties Little Soldiers). Attendance was just under four thousand people. The event is booked for next year 28/29<sup>th</sup> June, they are in negotiations for a Sherman Tank to be in attendance.

Bus Fest 8<sup>th</sup> June 2025 – Mr Page advised he was part of the original organising 'Bus Fest' team, and he created the name 'Bus Fest', the new name is Fenland Bus Show, they have provisionally got twenty-five buses with trips to Ramsey, Thorney free farm, Railworld, and to Glatton airfield. They are also bringing in a luxury coach for songs and scones (afternoon tea), very conscious of disabled and OAP's, there will also be a film show in St Andrews Hall showing history of buses. Working on a discount card that can be used in the businesses.

## **F106/2024. To appoint members to Outside Bodies**

CCTV	1 Rep	Cllr Peter Bibb
Glassmore Bank 2 from Whittlesey, 1 from Villages	2 Reps from Whittlesey, 1 from Villages	Cllr Haq Nawaz Cllr Saeed Arman Cllr Bob Wicks

<b>Burnthouse Farm</b>	1 Rep	Cllr Alex Miscandlon
<b>Fletton Liaison Group</b>	To be advised	Cllr Dee Laws
<b>Rural CAB</b>	2 Reps	Cllr Roy Gerstner Cllr Barry Wainwright
<b>Hereward Rail Partnership (Wendy Otter)</b>	1 Rep	Cllr Jason Mockett
<b>Station Project Board</b>	1 Rep	Cllr Haz Nawaz
<b>Fenland Transport and Access Group</b>	1 Rep	Cllr Gurninder Singh
<b>Whittlesey Relief Road SOBC</b>		Cllr Mockett Cllr Sennitt-Clough Cllr Boden Cllr Laws

Cllr Mockett proposed the outside body representatives, he did ask that if a Cllr is unable to attend their meeting, could they get another councillor to attend, seconded Cllr Boden with a unanimous vote in favour.

### **F107/2024 Public Forum**

To allow any member of the public to address the council. Time allowed 15 minutes in total to be split equally between the total amount wishing to speak.

Nine members of the public were present.

Steve Robertson – Could he ask councillors to speak up when making points as it is extremely hard to hear what councillors say.

Robert Windle – Invited anyone to the Fishing platforms opening 27<sup>th</sup> July 2024 at 11.00am and advised that The Friends of the Manor and The Fishing association were integral in getting these installed.

Robert Windle – Big Bash had fantastic feedback, Sunday 22<sup>nd</sup> June 2025. Thanked the council for providing funding for Groove Cartell, he would hope the council could support the music at the end of the event in 2025. He did ask if the council could give more recognition to all the volunteers.

Alan Bessant – Saxongate Residents Group – Advised that multi agency meetings take place every 6 months and the group have a good relationship with FDC Environmental Health Team, CCC, and the environment agency. He advised there have been many changes over the past few weeks which may have a significant impact on the town, therefore he would implore the council to support these meetings.

Patrick Nightingale – What is WTC doing regarding restriction of roads getting towards Peterborough Ralph Butcher Causeway and the B1040 at the Dog and Doublet.

### **F108/2024 Agenda items for Discussion.**

1. Weeds – Cllr Boden suggested the following response be sent to CCC Whittlesey Town Council welcomes the recognition by Cambridgeshire County Council Highways that preventative regular spraying of Glysohate needs to be reinstated on its roads, paths and gullies.

The Town Council is concerned, however, that the proposed second spray this year is scheduled to take place in October. Given that Glysohate is really only effective when weeds are growing, we ask that the second spray date this year be brought forward as far as possible rather than losing effectiveness by spraying in October.

This resolution be forwarded to CCC Highways and to the chairs of the CCC Highways &

Transportation and Policy, Resources & Performance Committees. Seconded by Cllr Nawaz with a unanimous vote in favour.

2. WTC Planning Committee – Cllr Mockett proposed that Cllr Bibb join WTC Planning Committee. Seconded Cllr Boden, unanimous vote in favour.

#### **F109/2024. To receive Councillor & outside body reports.**

1. Whittlesey Relief Road – Cllr Mockett (passed to Cllr Laws for update)

The Whittlesey Relief Road Project is progressing through the initial development stages of a Strategic Outline Business Case (SOBC) for a relief road.

The CPCA is funding the development of the SOBC as part of the ongoing Growing Fenland project of economic masterplans for the district. The £260k comes from the Combined Authority's Market Towns Programme. Fenland District Council is leading the project with consultants Mott MacDonald appointed to develop the SOBC.

Work was undertaken in the latter part of last year to explore the key transport issues faced in Whittlesey. This included the completion of ANPR (Automated Number Plate Recognition) Surveys to understand the routes traffic is taking through the town. The project team have also been working with key organisations and stakeholders to gather local input regarding issues and needs for the town.

The next stages of the project will involve the assessment of a range of transport solutions to reduce transport issues through Whittlesey to determine whether the relief road is the best option to push forward - and demonstrate the need for government funding to make it happen. These options will be shared through a Public Consultation planned for later this year to help shape what will become the final recommendations from the project.

It is intended that the business case will be completed by early next year (2025).

#### **F110/2024. To receive the minutes from the Finance & Policy Meeting on Monday 17<sup>th</sup> June 2024 and report the minutes from Monday 15<sup>th</sup> July 2024.**

**Ratified:** The minutes from Monday 15<sup>th</sup> July were reported and the minutes from Monday 17<sup>th</sup> June were received.

#### **F111/2024 To report the financial documents.**

- To report the bank reconciliation to 30<sup>th</sup> June 2024.
- To report the list of payments & uncashed payments. Proposed boden, seconded Arman vouchers 49 – 64 to the value of £818.00
- To report the year-to-date figures

#### **Donation Requests**

- £1000 – Royal British Legion, members requested this be deferred to ascertain if FDC will off funds for the complete project as they have paid for Wisbech' beacon. Cllr Miscandlon will follow this up.
- £3000 – Whittlesey Christmas Extravaganza were offered £1000.00 but advised that WTC would be sympathetic to a further £2000.00 should they not be able to secure funds elsewhere.
- £30.00 – Book Bandits

The donation requests were proposed by Cllr Boden, seconded Cllr Sennitt-Clough with a unanimous vote in favour.

#### **F112/2024. To receive the minutes from the Planning meeting on Monday 17<sup>th</sup> June 2024 and report the minutes from Monday 15<sup>th</sup> July 2024**

**Ratified:** The Minutes from the Planning meeting on Monday 17<sup>th</sup> June 2024 were approved and signed as a true record and the minutes from Monday 15<sup>th</sup> July 2024 were reported.

**F113/2024. Consultations**

There were no consultations.

**F114/2024 Information only.**

- Platinum Wood Update was circulated to members.

**F115/2024 Invitations.**

The Mayor of Whittlesey Civic Service Sunday 27<sup>th</sup> October 2024

The Mayor of Whittlesey Charity Dinner Dance Saturday 12<sup>th</sup> April 2025

Presentation on August 8<sup>th</sup> 7pm at The Manor Leisure Centre on Must Farm from Mark Knight Executive Director.

**F116/2024. Date of next meeting –Thursday 19<sup>th</sup> September 2024.**

**F117/2024. Exclusion of the press and public**

**F118/2024. To discuss those items previously agreed at agenda item F101/2024**

There were no items for discussion.

**Meeting closed: 19: 14**



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Cllr Alex Miscandlon  
Mayor of Whittlesey

**Whittlesey Town Council**  
**RECEIPTS LIST**

20 August 2024 (2024-2025)

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
27	17/06/2024		Barclays Reserve Acc		Bank Charges / Interest	Barclays	E	235.50		235.50
28	01/07/2024		Barclays Current Acc	online	Commercial Rent	Ferland Electrical Services	E	220.00		220.00
29	01/07/2024		Barclays Current Acc	online	Commercial Rent	ISA-Cam Rent	E	330.00		330.00
30	01/07/2024		Barclays Current Acc	online	Loyalty reward	Barclays	E	3.58		3.58
31	01/07/2024		Barclays Current Acc	online	Commercial Rent	Young Tech Rent	E	110.00		110.00
32	01/07/2024		Barclays Current Acc	online	Flat A & B Rent	Peterborough city council	E	1,620.00		1,620.00
<b>Total</b>								<b>2,519.08</b>		<b>2,519.08</b>

# Whittlesey Town Council

13 September 2024 (2024-2025)

## RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
33 Commercial Rent	01/08/2024		Barclays Current Acc	online	Commercial Rent	Fenland Electrical	E	220.00		220.00
34 Commercial Rent	01/08/2024		Barclays Current Acc	online	Commercial Rent	ISA-Cam Rent	E	330.00		330.00
35 Commercial Rent	01/08/2024		Barclays Current Acc	online	Commercial Rent	Fenland Youth Radio	E	110.00		110.00
36 VAT	01/08/2024		Barclays Current Acc	online	VAT	HMRC	R		8,582.45	8,582.45
37 Allotments	01/08/2024		Barclays Current Acc	online	Allotment Payments	Allotment Holders	E	172.95		172.95
38 Allotments	01/08/2024		Barclays Current Acc	online	Allotment Payments	Allotment Holders	E	110.60		110.60
39 Residential Rent / Costs	01/08/2024		Barclays Current Acc	online	Flat Rent	Peterborough city council	E	1,620.00		1,620.00
40 Allotments	08/08/2024		Barclays Current Acc		Allotment Payments	Allotment Holders	E	55.30		55.30
41 Platinum Wood	08/08/2024		Barclays Reserve Acc		Platinum Wood	Mark CR ~Trading as SWF	E	50.00		50.00
<b>Total</b>								<b>2,668.85</b>	<b>8,582.45</b>	<b>11,251.30</b>

**Whittlesey Town Council**  
**PAYMENTS LIST**

20 August 2024 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
65	05/07/2024		Barclays Current Acc	online	Bank Charges / Interest	Barclays	E	32.31		32.31
66	10/07/2024		Barclays Current Acc	online	Office Gas	British Gas Lite	L	43.10	2.16	45.26
67	10/07/2024		Barclays Current Acc	online	Office Electric	British Gas Lite	L	85.42	4.27	89.69
68	15/07/2024		Barclays Current Acc		NNDR	Fenland District Council	E	120.00		120.00
69	22/07/2024		Barclays Current Acc		Music on the Market	Simon Lee	E	250.00		250.00
70	22/07/2024		Barclays Current Acc		Music on the Market	Radius 45 Michael Firko	E	600.00		600.00
71	22/07/2024		Barclays Current Acc	online	MVAS Maintenance	Fenland Electrical Services	S	150.00	30.00	180.00
71	22/07/2024		Barclays Current Acc	online	MVAS Maintenance	Fenland Electrical Services	S	150.00	30.00	180.00
72	23/07/2024		Barclays Current Acc	online	Hanging basket watering	Jamie Webb	E	2,600.00		2,600.00
73	23/07/2024		Barclays Current Acc	online	Office Cleaning	Clare Lynch	E	301.12		301.12
74	23/07/2024		Barclays Current Acc	online	Staff Salaries	Whittlesey Town Council	E	2,331.35		2,331.35
75	23/07/2024		Barclays Current Acc	online	Tax & NI	HMRC	E	902.41		902.41
76	23/07/2024		Barclays Current Acc	online	General Office Expenses	Clerks and Councils Direct	S	105.50	21.10	126.60
77	23/07/2024		Barclays Current Acc	online	Office Maintenance	LAM Automation Limited	S	120.00	24.00	144.00
78	23/07/2024		Barclays Current Acc	online	Civic Expenses	Discovering Magazines	E	450.00		450.00
78	23/07/2024		Barclays Current Acc	online	Civic Expenses	Discovering Magazines	E	450.00		450.00
79	23/07/2024		Barclays Current Acc	online	Music Festivals	Discovering Magazines	S	100.00	20.00	120.00
80	23/07/2024		Barclays Current Acc	online	Rural CAB	Rural CAB	E	1,846.00		1,846.00
81	23/07/2024		Barclays Current Acc	online	Travel Expenses	Alex Miscandlon	E	36.00		36.00
82	24/07/2024		Barclays Current Acc		IT	vision ict	S	50.00	10.00	60.00
83	24/07/2024		Barclays Current Acc		Office Cleaning	TLC R US LTD	S	4.58	0.92	5.50
84	24/07/2024		Barclays Current Acc		Office Cleaning	H20 Pure - Mark Nicholas	E	30.00		30.00
85	24/07/2024		Barclays Current Acc		Website	SG Computing Ltd	E	140.00		140.00
86	24/07/2024		Barclays Current Acc		Office Maintenance	Fenland District Council	E	148.31		148.31
87	24/07/2024		Barclays Current Acc		Stationery	Peterborough Office Suppl	S	19.25	3.85	23.10
87	24/07/2024		Barclays Current Acc		Stationery	Peterborough Office Suppl	S	41.78	8.36	50.14
87	24/07/2024		Barclays Current Acc		Office Cleaning	Peterborough Office Suppl	S	40.79	8.16	48.95
88	24/07/2024		Barclays Current Acc		Pensions	Cambis Pension Scheme	E	840.05		840.05
89	24/07/2024		Barclays Current Acc	dd	Phone & Internet	EVAD	S	96.40	19.28	115.68
90	24/07/2024		Barclays Current Acc		General Office Expenses	Frame Express	S	38.24	7.65	45.89
<b>Total</b>								<b>12,122.61</b>	<b>189.75</b>	<b>12,312.36</b>



# Whittlesey Town Council

## PAYMENTS LIST

13 September 2024 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
91	30/08/2024		Barclays Current Acc		Phone & Internet	EVAD	S	101.70	20.34	122.04
92	15/08/2024		Barclays Current Acc		Expenses	Sue Piergianni	E	42.00		42.00
93	15/08/2024		Barclays Current Acc		Photocopier Lease	CF Corporate	S	662.50	132.50	795.00
94	15/08/2024		Barclays Current Acc		Bank Charges / Interest	Barclays	E	8.50		8.50
95	15/08/2024		Barclays Current Acc		PWLB Loan	PWLB	E	2,125.00		2,125.00
95	15/08/2024		Barclays Current Acc		PWLB Loan	PWLB	E	536.88		536.88
96	15/08/2024		Barclays Current Acc		Hanging basket watering	Jamie Webb	E	2,600.00		2,600.00
97	15/08/2024		Barclays Current Acc		Office Gas	British Gas	L	78.41	3.92	82.33
98	15/08/2024		Barclays Current Acc		Music on the Market	The Contacts - Gemma McI	E	1,100.00		1,100.00
99	15/08/2024		Barclays Current Acc		Office Gas	British Gas Lite	L	124.29	6.21	130.50
100	15/08/2024		Barclays Current Acc		NNDR	Fenland District Council	E	120.00		120.00
101	30/08/2024		Barclays Current Acc		Salaries	Whittlesey Town Council	E	2,331.35		2,331.35
102	30/08/2024		Barclays Current Acc		Office Cleaning	Clare Lynch	E	264.50		264.50
103	30/08/2024		Barclays Current Acc		Tax & NI	HMRC	E	902.41		902.41
104	30/08/2024		Barclays Current Acc		Pensions	Cambs Pension Scheme	E	840.05		840.05
105	30/08/2024		Barclays Current Acc		Training	Andrew Mortlock	E	50.00		50.00
106	30/08/2024		Barclays Current Acc		Residential Rent / Costs	Fenland Electrical	S	950.00	190.00	1,140.00
107	30/08/2024		Barclays Current Acc		Elections	Fenland District Council	E	11,033.71		11,033.71
108	30/08/2024		Barclays Current Acc		Allotments	D F Clark allot 72b	E	30.00		30.00
109	30/08/2024		Barclays Current Acc		Platinum Wood	Eamonn Dorling	S	2.50	0.50	3.00
110	30/08/2024		Barclays Current Acc		Music Festivals	St Johns Ambulance	S	143.00	28.60	171.60
111	30/08/2024		Barclays Current Acc		Music Festivals	St Johns Ambulance	S	143.00	28.60	171.60
112	30/08/2024		Barclays Current Acc		IT	vision lct	S	11.67	2.33	14.00
113	30/08/2024		Barclays Current Acc		Website	SG Computing Ltd	E	140.00		140.00
114	30/08/2024		Barclays Current Acc		Residential Rent / Costs	Fenland Electrical Services	S	100.00	20.00	120.00
114	30/08/2024		Barclays Current Acc		MVAS	Fenland Electrical Services	S	550.00	110.00	660.00
115	30/08/2024		Barclays Current Acc		Office Maintenance	Bridges fire and security	S	610.70	122.14	732.84
116	30/08/2024		Barclays Current Acc		Office Maintenance	H2O Pure Cleaning	E	30.00		30.00
117	30/08/2024		Barclays Current Acc		Office Consumables	Peterborough Office Suppl	S	13.99	2.80	16.79
117	30/08/2024		Barclays Current Acc		Postage	Peterborough Office Suppl	E	42.50		42.50
117	30/08/2024		Barclays Current Acc		Stationery	Peterborough Office Suppl	S	65.98	13.20	79.18
117	30/08/2024		Barclays Current Acc		Stationery	Peterborough Office Suppl	S	33.25	6.64	39.89
117	30/08/2024		Barclays Current Acc		Office Cleaning	Peterborough Office Suppl	S	22.49	4.50	26.99
117	30/08/2024		Barclays Current Acc		Music Festivals	Peterborough Office Suppl	S	2.99	0.60	3.59



PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
117 Music Festivals	30/08/2024		Barclays Current Acc		Stationery	Peterborough Office Suppl	S	27.96	5.59	33.55
118 Section 137 / GPC Donations	30/08/2024		Barclays Current Acc		Donation	Book Bandlts	E	30.00		30.00
119 Christmas Lights	30/08/2024		Barclays Current Acc		Donation	Whittlesey Christmas Light	E	7,500.00		7,500.00
120 Music Festivals	30/08/2024		Barclays Current Acc		Music on the Market	Graham Roberts (James)	E	275.00		275.00
121 Allotments	30/08/2024		Barclays Current Acc		Allotment Water	Anglian Water - WAVE	S	120.47	24.10	144.57
122 Christmas Extravaganza	30/08/2024		Barclays Current Acc		Donation	Whittlesey Christmas xtrav.	E	1,000.00		1,000.00
<b>Total</b>								<b>34,766.80</b>	<b>722.57</b>	<b>35,489.37</b>