

WHITTLESEY TOWN COUNCIL

Minutes of the Annual Meeting of the Meeting Thursday 23rd May 2024 at 6.3pm at Peel House, 8 Queen Street, Whittlesey, PE7 1AY.

Outgoing Mayor Cllr Kay Mayor welcomed the two new councillors (Alex Miscandlon & Gurninder Singh Gill)

Present: Cllr Mrs Mayor, Arman, Boden, Dickinson, Dorling, Gerstner, Miscandlon, Mockett, Nawaz, Sennitt-Clough, Singh-Gill, Wainwright, Wicks.

Officer in Attendance – Sue Piergianni – Town Clerk & RFO

Recording: The recording is made as an aide memoir for the Clerk.

F57/24. To Elect the Mayor of the Council for the year until May 2025

Cllr Mockett proposed Cllr Miscandlon, this was seconded by Cllr Sennitt-Clough there were no further nominations, The proposal was agreed unanimously Cllr Miscandlon was elected as Mayor until May 2025

Cllr Miscandlon thanked members and advised he would represent the town to the best of his ability.

F58/24. To sign the Declaration of Acceptance of Office.

The declaration of interest was signed and confirmed by the Proper Officer (Sue Piergianni)

F59/24. To Elect the Deputy Mayor of the Council for the year until May 2025.

Cllr Sennitt-Clough proposed Cllr Diana Dickinson, seconded by Cllr Mockett, there was no further nominations, Cllr Dickinson was duly elected as Deputy Mayor until May 2025.

It should be noted in the minutes that Cllrs Mayor and Laws were thanked for their service over the past 12 months.

F60/2024 To receive apologies from absent members and the reason for the apology.

Cllr Wainwright and Cllr Laws (personal)

F61/2024. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda items discussed later in the agenda.

There were no member declarations.

F62/2024 – To Elect a Leader for the year until May 2025

Cllr Nawaz proposed Cllr Mockett, seconded Cllr Sennitt-Clough, there were no further nominations, Cllr Mockett was duly elected as Leader.

F63/2024 – To Elect a Deputy Leader for the year until May 2025

Cllr Nawaz proposed Cllr Boden, seconded Cllr Mayor, there were no further nominations, Cllr Boden was duly elected as Deputy Leader.

F64/2024 – Update by Whittlesey Target Shooting Club – Mr Dave Ramsone – Vice Chair of Whittlesey Rifle Club.

Whittlesey has had a rifle club in the town for well over one hundred years. The club and drill hall were used to help train people (including the home guard) during the first and second world wars. Fenland District Council built the new range in 1975 and the club took over running it in 1978, to become a community amateur sports club. We have been successfully running this way for nearly 50 years, all run voluntarily, built on the club's long and proud heritage of serving the town.

As a Ministry of Defence fully certified 25-meter indoor sports target range, the club offers unique facilities for Fenland, Peterborough, and Cambridgeshire. It would be very difficult to replicate it today as a new build. Multi-medal winning Paralympian, World Champion, and World Record Breaker Matt Skelhon trained there from 2006 before famously winning gold at the 2008 Beijing Olympics. He is now the club's president. This is a huge achievement for both the club and the town, which we think deserves to be celebrated more.

WRC is a very inclusive social community hub with a growing membership (currently approaching two hundred people). The club provides social contact and sporting opportunities for young people, families, elderly members, veterans groups and persons with disabilities (including some injured serving their country). The sport allows everyone to compete on equal terms and encourages positive interactions, generating a strong social capacity for this very diverse group of people.

Cambridgeshire County Council Youth & Community Work team have visited and fully endorsed the club and the services it provides, as have Phoenix Youth and Friends of the Manor, recognising it as an important, long-standing, and unique community resource. Several local councillors have also visited and given their backing to the club. The club recently received a £500 grant from Cambridge County Council Community Reach Fund (CRF) for community led projects responding to local needs, a recognition of the positive impact that we have on the community.

A number of parents have commented on the beneficial impact the club has had for their children, in some cases saying it has helped turn their child's life around towards becoming responsible young adults.

Volunteers at the club (with Fenland Council's permission) have renovated the entrance and front of the building. The building and roof are sound, and the structure has no asbestos or other building material issues.

In 2024 we are supporting the Big Bash and the Armed Forces Day with family taster sessions (priority for veterans on Armed Forces Day). The club continues to run regular, free under 18's open days.

Safety and safety training are paramount, and all club members and probationary members are fully police checked, irrespective of whether they hold a firearms licence.

Aside from the wide social interactions, the sport of target shooting brings many additional benefits. It is fun and challenging on an individual level, but you can also compete as part of a team. It is a very inclusive sport with disciplines and equipment suitable for many levels of ability. This includes people with physical and/or visual impairments, often competing on equal terms with able-bodied people. For younger people, the sport has many benefits, including:

It helps grow confidence by improving personal skills, such as self-discipline and control, co-ordination, focused concentration, patience, and self-awareness.

It promotes dedication and attention to detail which is needed to improve technique and to improve scores. Anyone participating will learn about and apply safety rules whilst on the range.

F65/2024. Street Scene Officer Report & CCTV report.

Members received the Street Scene and CCTV report.

F66/2024. Police Report

The report will be sent out by the Clerk.

F67/2024. To confirm and sign the Minutes from the Full Council Meeting held on Thursday 18th April 2024

Proposed The minutes were approved and signed as a true record, proposed Cllr Mayor, seconded Cllr Mockett with a unanimous vote in favour. Cllr Mayor, seconded Cllr Mockett, unanimous vote in favour.

F68/2024. To appoint members to Committees and Working Parties. – Defer to June meeting

F69/2024. To appoint members to Outside Bodies. – Defer to June meeting.

F70/2024 Public Forum

To allow any member of the public to address the council. Time allowed 15 minutes in total to be split equally between the total amount wishing to speak.

Twelve members of the public were present.

Eamonn Doring - As my request for an agenda item on WTC communications was redacted, I wish to bring this matter to the Public Forum's attention.

In agenda item F117/2023 (items for discussion 2), on 20th July 2023, I expressed concerns about communications from WTC and asked who manages overall control over content following the introduction of the Facebook page of Whittlesey Town Council,

On 18th April 2024, in agenda item F48/2024 (item 3), I requested clarification again and was informed that the matter would be passed to the Finance and Policy Committee, but it has not been. Furthermore, Cllr Mockett told me that Fenland District Council was investigating the future of that Facebook site, but no decision has been shared with WTC.

I wish to establish what methods and strategies WTC will use to communicate transparently and compliantly with our residents from this date onwards.

Steve Robertson – Looking forward to the next council meeting, could Cllr Nawaz give a report of what duties he has undertaken during his year as leader and what does Cllr Mockett plan to do during his year as Leader.

Peter Baxter air quality – Made comment about polluted air, particulate matter which have not been FDC have not monitored. He suggested unified action is taken to ensure the air we breathe safe air to breathe.

Julie windle – Advised members the recent fashion show organised by Julie and Corrine Wooding – raised £2321.00 for Sue Ryder.

Robert windle – The fishing platforms project has commenced with upcoming installation of fourteen new platforms, they are sturdy, recycled and will be installed along the Bower. He wished to express his thanks to Cllrs Gerstner and Dorling who have been the backbone of this project. He added the funding for these had come from the Environment Agency, National Lottery, Whittlesey Lions and Round Table.

Robert Windle - The big bash is Sunday 23rd June at the Manor Leisure Canter. At 1.16 there will be fly over by a WW2 Hurricane. He thanked WTC for providing the funds for Groove Cartell.

F71/2024 Agenda items for Discussion.

1. Meeting Dates 2024 – The Clerk will email out the proposed meeting dates for 2024/25, if anyone has any comments, please email the Clerk. Cllr Boden gave a brief outline of the way the new meetings have been scheduled; he did advise there would be no Full Council meeting in August.
2. Double Yellow Lines – Cllr Boden advised members that in the minutes from 19th October 2023 Cllr Laws had requested double yellow lines on a few other roads, one on Compton's Brook and one near Scaldgate, it was agreed to include this in the WTC budget for 2024/25. Cllr Mockett is looking at double yellow lines outside New Road School and will be discussing this with Cllr Laws, he has been advised highways will not do anything until the engineers have completed a drawing and prices have been obtained, this will not happen until after July, he has been trying to resolve this issue for two years he suggested there be some lines at the junction of Bellman's and New Road. Cllr Boden advised the lines near the school are not CCC responsibility and should have been installed by the developed when the school was extended. Cllr Mayor advised she has had a meeting with Andi Caddie from CCC Highways regarding the issues on Eastfield Road / Mill Road, CCC suggested yellow lines be installed thirty-six meters from the junction from Eastrea Road to Eastfield Drive, this would not be suitable. Cllr Mayor was advised there is no funding available for ad hoc traffic management, he also has a scheme which may work at the end of Mill Road onto Cemetery Road (sealing it off) this would mean that all Mill Road residents would have to go via Eastfield Road. Cllr Mayor has suggested the yellow lines be installed on Eastrea Road onto Eastfield Drive. Cllr Singh advised there is also no places for buses to park. Cllr Nawaz asked if the PCSO's could attend more at the schools. Cllr miscandlon advised FDC are still working on civil enforcement. Cllr Mockett suggested the PCSO'S do not educate, but just issue tickets. Cllr Miscandlon was asked to write to the inspector in March and request that there is less education and more ticketing. 'Prosecution rather than persuasion'

3. Road Conditions - Standing orders were suspended to allow Councillor Connor CCC to speak regarding roads in this area.

He has spoken to Director at CCC highways to complain about the roads in Whittlesey following this highways Supervisor requested to get the costings for the A605, (220K), plus associated management costs (250/260K total). Cllr Connor was advised they had only been allocated 20k, he was advised some of the funding had been given to other towns south of the county. Members suggested writing to the leader of CCC asking why the towns and villages are being neglected. (The leader of CCC has stated that the roads are beyond repair and people should drive more carefully), There should be fair apportionment of funds across Cambridgeshire. Cllrs Connor and Boden were asked to obtain what apportionment of the funds is allotted to Fenland.

Cllr Connor advised the bell mouth (where one road leads to another) at the junction of Church Street to the A605 is due to be refurbished and further conversation revealed that until March 2025, he only has 45K to do any routine patching. The dragon patcher has been out but is not very effective on 'A' roads as within a few days the problem returns, it is only really useful on roads with minimal vehicle movements.

Standing orders were resumed.

4. Bus 33. Cllr Wicks advised there is going to be some changes with the timing and route of the 33, which will affect the villages and he raises concerns that we end up with a diminished service. What is the commercial viability to run this service, and what contribution is being received from the CPCA Mayor? X1 any change to the licenced route was due to Kings Dyke crossing, this is long complete. The route of the X1 out of Peterborough manages to call into Thorney, then onto Wisbech, after leaving Wisbech it diverts off A47 to go cover some of villages between Wisbech and Kings Lynn, Cllr Wicks requested that they change the licence for the X1 so that perhaps every 3rd or 4th bus comes through Whittlesey, then rejoins the normal route, we would only need 3 stops in Whittlesey, the Mud wall on the A605 and request stops in Eastrea and Coates, the delay time would be minimal and this would give a better bus service to Whittlesey. Cllr Boden advised the 33 is an entirely commercial service, the same for the 31 up to Whittlesey, but the service from Whittlesey to Ramsey is subsidised. When the new services commence, Cllr Boden advised there are two communities within Cambridgeshire with no service, this was Christchurch and Turves, Cllr Boden complained they were providing 'Demand Responsive Transport' to March and Chatteris but not Turves, however the latest update shows that Turves has now been brought into this system. The 33 service on the original iteration was to cancel servicing the avenues, however the second iteration shows, it will continue to serve the avenues. They are looking to go to the fire station then double back on themselves to serve the amazon distribution centre, the contractor is going to look at the shift pattern of Amazon staff to see if they can match the service to the hours. Cllr Boden advised that they are looking at extending the route of the 33 to Ely, and the 31-service having a circular route around Ramsey. In the first iteration there is suggestion to run a Whittlesey to Peterborough evening service, however there is no interest in running a Sunday service.

Cllr Mockett left the meeting at 8.05pm

F72/2024. To receive Councillor & outside body reports.

There were no outside body reports.

F73/2024. To receive the minutes from the Finance & Policy Meeting on Monday 15th April 2024 and report the minutes from Monday 20th May 2024

Ratified: The minutes from F & P on Monday 15th April were received and the minutes from Monday 20th May 2024 were reported.

FP37/2024 from the F & P minutes should read £10,000 Christmas Lights Donations, not £1000.00.

F74/2024 To report the financial documents.

- To report the bank reconciliation to 30th April 2024. – Members received the Bank Reconciliation.
- To report the list of payments & uncashed payments – Member received the list
- To report the year-to-date figures (30th April 2024) - vouchers 1 – 2 to the value of £4600.33, proposed Cllr Boden, seconded Cllr Sennitt-Clough with a unanimous vote in favour

- Summer Reading Challenge Donation Request - £500.00 summer reading challenge – this was approved with a unanimous vote

F75/2024 – AGAR (Annual Governance & Accountability Return)

The RFO must sign and date 'Section 2 – Accounting statements 2022/23 before it is presented to the authority.

- a. Consider and approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 2023/24 Part 3')
- b. Consider and approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2023/24 Part 3')
- c. Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given – The accounting statements were approved.
- d. Internal Auditor report for information – The Auditor report was received.

F76/2024. To receive the minutes from the Planning meeting on Tuesday 30th April 2024 and report the minutes from Monday 20th May 2024

Ratified: The Minutes from Tuesday 30th April 2024 were approved and the minutes from Monday 20th May 2024 were reported.

F77/2024. Consultations

There were no consultations.

F78/2024 Information only.

War Memorials Bulletin – Available for Members to view.

Buses X1 – Cllr Wicks & Boden – this item was changed to an agenda item to allow discussion.

Must Farm - August 8th, 2024, presentation from Chief Archaeologist presentation at the Manor Leisure 7pm. 200 tickets for the public. The Clerk to send out the invitation when it is received.

F79/2024 Invitations

Traffic Management Course – two places available, Cllr Singh-Gill will register to attend.

F/2023. Date of next meeting – Thursday June 20th

Meeting Closed: 20.25

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Cllr Alex Miscandlon
Mayor of Whittlesey

Whittlesey Town Council PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
13	14/05/2024		Barclays Current Acc	online	Internal Audit	Russell Wright	E	300.00		300.00
14	15/05/2024		Barclays Current Acc	online	Phone & Internet	EVAD	S	96.66	19.33	115.99
15	24/05/2024		Barclays Current Acc	online	Cleaning products	TLC R US LTD	S	8.32	1.68	10.00
16	24/05/2024		Barclays Current Acc	online	Office Cleaning	Clare Lynch	E	103.50		103.50
17	24/05/2024		Barclays Current Acc	online	Citizen Trophies	Whittlesey Trophies	E	125.60		125.60
18	24/05/2024		Barclays Current Acc	online	Hanging baskets	John T Campion & Son	S	1,297.00	259.40	1,556.40
19	24/05/2024		Barclays Current Acc	online	Tax & NI	HMRC	E	902.41		902.41
20	24/05/2024		Barclays Current Acc	online	Platinum Wood	Eamonn Dorling	E	271.95		271.95
21	24/05/2024		Barclays Current Acc	online	Platinum Wood	Pauline Edge	E	88.46		88.46
22	24/05/2024		Barclays Current Acc	online	Pension May	Cambs Pension Scheme	E	840.05		840.05
23	24/05/2024		Barclays Current Acc	online	Pension May	Cambs Pension Scheme	E	840.05		840.05
24	24/05/2024		Barclays Current Acc	online	Salaries	Staff Salaries	E	2,331.35		2,331.35
25	24/05/2024		Barclays Current Acc	online	Office Cleaning	Clare Lynch	E	201.25		201.25
26	24/05/2024		Barclays Current Acc	online	PWLB	Public Works Load Board	E	6,000.00		6,000.00
26	24/05/2024		Barclays Current Acc	online	PWLB	Public Works Load Board	E	1,733.40		1,733.40
27	24/05/2024		Barclays Current Acc	online	NNDR	Fenland District Council	E	120.00		120.00
28	24/05/2024		Barclays Current Acc	online	See cost centre breakdown	Peterborough Office Suppli	S	16.39	3.28	19.67
28	24/05/2024		Barclays Current Acc	online	See cost centre breakdown	Peterborough Office Suppli	E	170.00		170.00
28	24/05/2024		Barclays Current Acc	online	See cost centre breakdown	Peterborough Office Suppli	S	24.99	5.00	29.99
28	24/05/2024		Barclays Current Acc	online	See cost centre breakdown	Peterborough Office Suppli	E	47.85		47.85
29	24/05/2024		Barclays Current Acc	online	Website SLA	SG Computing	E	140.00		140.00
30	24/05/2024		Barclays Current Acc	online	Skip Hire	Clive Owen	E	240.00		240.00
31	24/05/2024		Barclays Current Acc	online	london bridge training	SLCC enterprises	E	30.00		30.00
32	24/05/2024		Barclays Current Acc	online	Allot 22 key return	Aurora Christine Chrliste	E	30.00		30.00
33	24/05/2024		Barclays Current Acc	online	Window Cleaner	H20 Pure - Mark Nicholas	E	30.00		30.00
34	24/05/2024		Barclays Current Acc	online	Office Gas	British Gas Lite	L	123.95	6.27	130.22
35	24/05/2024		Barclays Current Acc	online	Office Gas	British Gas Lite	L	892.08	44.60	936.68
36	24/05/2024		Barclays Current Acc	online	Platinum Wood	LJN Gardens & Groundworl	E	2,813.60		2,813.60
37	24/05/2024		Barclays Current Acc	online	Bank Interest	Barclays	E	10.00		10.00
38	24/05/2024		Barclays Current Acc	online	Copier Lease	CF Coporate	S	662.50	132.50	795.00
39	23/05/2024		Barclays Current Acc	online	See breakdown on cost centre	Peterborough Office Suppli	S	17.99	3.60	21.59
39	23/05/2024		Barclays Current Acc	online	See breakdown on cost centre	Peterborough Office Suppli	S	3.99	0.80	4.79
39	23/05/2024		Barclays Current Acc	online	See breakdown on cost centre	Peterborough Office Suppli	S	55.00	11.00	66.00

Whittlesey Town Council

PAYMENTS LIST

17 June 2024 (2024-2025)

Voushe Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
								20,568.34	487.46	21,055.80
					Total					

Whittlesey Town Council

RECEIPTS LIST

17 June 2024 (2024-2025)

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
7	01/05/2024		Barclays Current Acc	online	Allotment Payments	Allotment Holders	E	1,105.70		1,105.70
8	23/05/2024		Barclays Current Acc	online	Allotment Payments	Allotment Holders	E	746.30		746.30
9	24/05/2024		Barclays Current Acc	online	Allotment Payments	Allotment Holders	E	221.50		221.50
10	15/05/2024		Barclays Current Acc	online	Allotment Payments	Allotment Holders	E	82.95		82.95
11	15/05/2024		Barclays Current Acc	online	Allotment Payments	Allotment Holders	E	691.25		691.25
12	01/05/2024	Residential Rent / Costs	Barclays Current Acc		Flat A & B Rent	Peterborough city council	E	1,620.00		1,620.00
13	31/05/2024	Residential Rent / Costs	Barclays Current Acc		Flat A & B Rent	Peterborough city council	E	1,620.00		1,620.00
14	24/05/2024	Platinum Wood	Barclays Current Acc		Platinum Wood	Mrs C Terrey	E	20.00		20.00
15	24/05/2024	Platinum Wood	Barclays Current Acc	PTN 000124	Platinum Wood	Mr P Davis	E	50.00		50.00
16	07/05/2024	Commercial Rent	Barclays Current Acc	online	Commercial Rent	ISA-Cam Rent	E	330.00		330.00
17	07/05/2024	Commercial Rent	Barclays Current Acc	online	Commercial Rent	Fenland Electrical Services	E	220.00		220.00
18	07/05/2024	Commercial Rent	Barclays Current Acc	online	Commercial Rent	Fenland Youth Radio	E	110.00		110.00
19	07/05/2024	Bank Charges & Interest	Barclays Current Acc	online	Loyalty reward	Barclays	E	0.30		0.30
20	23/05/2024	Civic Expenses	Barclays Current Acc		Mayors Account	Mayors Account	E	40.20		40.20
							Total	6,858.20		6,858.20